Freedom of Information Act disclosure logs

The data presented within the below disclosure log is updated annually by the college. Should you wish to enquiry if the college have any FOI requests that are currently open or are yest to be processed please do contact the Information Compliance team via the email address noted below.

For further enquiries with regards to any of the information provided within the FOI disclosure log please contact the Information Compliance team: **FOI_CCN@ccn.ac.uk**

FOI Disclosure Log: January – December 2018

Date requested:	FOI requests relating to:	Response issued:	Completed within deadline	• Granted in full • Refused in full • Granted in part / refused in part	Notes
11/01/2018	Institution's solutions for enabling payments	07/02/2018	Yes	Granted in full	-
20/01/2018	Consultants and interim managers employed by the College.	06/02/2018	Yes	Granted in full	-
26/04/2018	Staff employed by the College.	04/06/2018	Yes	Granted in full	Deadline extended
02/05/2018	College security and safety.	08/05/2018	Yes	Granted in full	-
15/05/2015	Total agency spend for the 2017-2018 academic year	12/06/2018	Yes	Granted in full	-
25/05/2018	Interview presentation / minutes of meetings / breakdown of tuition fee spend.	25/06/2018	Yes	Granted in full	-
27/06/2018	Types of software (suppliers) with overall software spend.	24/07/2018	Yes	Granted in full	-
12/07/2018	Board members/directors and procurement/contractors	08/08/2018	Yes	Granted in full	-
24/07/2018	Learning management system and e-learning information	25/07/2018	Yes	Granted in full	-
17/08/2018	IT related: Mobile devices	06/09/2018	Yes	Granted in full	-
20/08/2018	Server & storage hardware maintenance. Contracts/warranties and associated costs.	24/08/2018	Yes	Granted in full	-
19/11/2018	Trade Union information	11/12/2018	Yes	Granted in full	-
22/11/2018	Sport and Exercise Science - Diploma Level 3	18/12/2018	Yes	Granted in full	-
18/12/2018	Catering contract	18/01/2019	Yes	Granted in full	-
					Total number of requests: 14
					Internal referrals made: None

FOI Disclosure Log: January – December 2019

Date requested:	FOI requests relating to:	Response issued:	Completed within deadline	• Granted in full • Refused in full Granted in part / refused in part	Notes
10/01/2019	Sport and Exercise Science, Diploma Level 3 Enquiry.	16/01/2019	Yes	Granted in full	-
22/01/2019	College leavers – University/Employment.	29/04/2019	Yes	Granted in full	-
11/02/2019	MFD / Printer questions	11/03/2019	Yes	Granted in full	-
22/01/2019	How many pupils leave your college and go on to University	29/04/2019	No	Granted in full	Deadline missed
12/04/2019	Student/Staff numbers & IT contact details.	14/05/2019	Yes	Granted in full	-
23/04/2019	College pay award 2018-2019	25/04/2019	Yes	Granted in full	-
31/05/2019	Agency spend 2018-2019	24/06/2019	Yes	Granted in full	-
03/07/2019	Counselling services	30/07/2019	Yes	Granted in full	-
07/08/2019	Staff Numbers/ Student Numbers / Annual IT Spend/ Plans for new sites over the next 3 years	-	-	-	15/08/2029: Clarification sought
04/09/2019	IT salaries	06/09/2019	Yes	Granted in full	-
13/09/2019	Milk	01/10/2019	Yes	Granted in full	-
15/09/2019	Data protection governance and SARS	09/10/2019	Yes	Granted in full	-
18/09/2019	16-18 Student numbers	18/09/2019	Yes	Granted in full	-
26/09/2019	How much was claimed by board members in expenses in 2017/18, 2018/19 and 2019/20 (to date)	16/10/2019	Yes	Granted in full	-
30/09/2019	Student Brexit awareness	01/10/2019	Yes	Granted in full	-
30/10/2019	Cleaning Services & Security Services tender	09/12/2019	Yes	Granted in full	Clarification sought/gained 13/11/2019
01/11/2019	Car park	12/11/2019	Yes	Granted in full	-
25/11/2019	Course success rate (F4381 - FdSc Health Studies)	09/12/2019	Yes	Granted in full	-
08/12/2019	Disproportionate burden	20/12/2019	Yes	Granted in full	-
10/12/2019	Staff with mental health training	18/12/2019	Yes	Granted in full	-
					Total number of requests: 20
					Internal referrals made: None

FOI Disclosure Log: January – December 2020

Date requested:	FOI requests relating to:	Response issued:	Completed within deadline	• Granted in full • Refused in full Granted in part / refused in part	Notes
07/01/2020	Grades for A-Level Psychology in academic year 2019-2020	14/01/2020	Yes	Granted in full	-
27/01/2020	Evening courses	24/02/2020	Yes	Granted in full	-
05/02/2020	Staff salaries, contractual terms, working hours	18/02/2020	No	Granted in full	Request initially received on the 04/12/2019 but not identified until the 05/02/2024
18/02/2020	Air Conditioning	03/03/2020	Yes	Granted in full	-
04/03/2020	Policy on the use of restrictive interventions: Easton & Otley College	11/03/2020	Yes	Refused in full	Refused as E&O no longer exist
09/04/2020	HR and Local Government pension scheme	16/04/2020	Yes	Granted in full	-
24/06/2020	Senior management team - Self-identify as	22/07/2020	Yes	Granted in full	-
07/07/2020	Total agency spend 2019-2020	15/07/2020	Yes	Granted in full	-
11/07/2020	Leadership organogram / Structure chart	20/07/2020	Yes	Granted in full	-
14/07/2020	Industry experience / Casual contracts/ Capital funding	10/08/2020	Yes	Granted in full	-
12/10/2020	Energy contract / Annual spend / Targets	02/11/2020	Yes	Granted in full	-
11/12/2020	Employee pay	16/12/2020	Yes	Granted in full	-
					Total number of requests:12
					Internal referrals made: None

FOI Disclosure Log: January – December 2021

Date requested:	FOI requests relating to:	Response issued:	Completed within deadline	• Granted in full • Refused in full • Granted in part / refused in part	Notes
15/01/2021	Staff redundancies	01/02/2021	Yes	Granted in full	-
01/02/2021	How many full-time higher education students attend the college	24/02/2021	Yes	Granted in full	-
02/03/2021	Confidential waste / procurement / tenders	24/03/2021	Yes	Granted in full	-
22/03/2021	Student Mental Health and Wellbeing support	-	-	-	23/03/2021: Clarification sought
15/04/2021	Race Equality - Staff	07/06/2021	Yes	Granted in full	Deadline extended
14/05/2021	Pay award for employees 2020-2021	08/06/2021	Yes	Granted in full	-
08/11/2021	T-Level enrolments 2021-2022	26/11/2021	Yes	Granted in full	-
06/12/2021	CCTV	15/12/2021	Yes	Granted in full	-
					Total number of requests: 8
					Internal referrals made: None

FOI Disclosure Log: January – December 2022

Date requested:	FOI requests relating to:	Response issued:	Completed within deadline	• Granted in full • Refused in full • Granted in part / refused in part	Notes
14/03/2022	Learning provisions for dyslexia	04/04/2022	Yes	Granted in full	-
18/03/2022	Pay award data 2021-2022	28/03/2022	Yes	Granted in full	-
04/04/2022	Staff contracts, working hours and pay	27/05/2022	Yes	Granted in full	Deadline extended
20/04/2022	IT devices refresh questionnaire	10/05/2022	Yes	Granted in full	-
22/04/2022	Anti-Semitism	05/05/2022	Yes	Granted in full	-
22/06/2022	How much money, including VAT, did CCN spend on employment agencies (hiring agency staff).	27/06/2022	Yes	Granted in full	-
26/09/2022	Ethnicity	20/10/2022	Yes	Granted in full	-
					Total number of requests: 7
					Internal referrals made: None

FOI Disclosure Log: January – December 2023

Date requested:	FOI requests relating to:	Response issued:	Completed within deadline	• Granted in full • Refused in full • Granted in part / refused in part	Notes
09/01/2023	Cuts to College student support services budget this financial year	26/01/2023	Yes	Granted in full	-
19/03/2023	Adult education funding received from the EFSA in the last financial year (21/22)	15/02/2023	Yes	Granted in full	-
02/02/2023	Confidential waste service procurement	28/02/2023	Yes	Granted in full	-
01/03/2023	Graded lesson observations as part of your teaching staff appraisal process in the last 5 years	19/04/2023	No	Granted in full	Request missed when sent on the 01/03/23.
14/03/2023	Staff contracts, working hours and pay at City College Norwich.	21/04/2023	Yes	Granted in full	Deadline extended
21/05/2023	Alternative education provision	19/06/2023	Yes	Granted in full	-
22/05/2023	Car parking management/enforcement	20/06/2023	Yes	Granted in full	-
01/06/2023	Agency spend broken down by agency, department and temporary or permanent so far in the 2022/23 academic year	27/06/2023	Yes	Granted in full	-
05/06/2023	IT supplier of hardware e.g. Laptops / Desktops and associated peripherals	04/07/2023	No	Granted in full	Response sent one day late
19/07/2023	Reinforced Autoclaved Aerated Concrete (RAAC)	31/07/2023	Yes	Granted in full	-
03/08/2023	Background checks conducted	25/08/2023	Yes	Granted in full	-
04/09/2023	Finance system/ ERP system	05/09/2023	Yes	Granted in full	-
17/11/2023	Gypsy/Roma/Traveller in Higher Education	01/12/2023	Yes	Granted in full	-
22/11/2023	General Servers	20/12/2023	Yes	Granted in full	-
					Total number of requests: 14
					Internal referrals made: None

FOI Disclosure Log: January – December 2024

Date requested:	FOI requests relating to:	Response issued:	Completed within deadline	• Granted in full • Refused in full • Granted in part / refused in part	Notes
10/01/2024	Data related to staff ethnicity	06/02/2024	Yes	Granted in full	-
22/01/2024	Number of 'Supervised / Taught' hours for the following courses: Law GCE A-Level - Course Code: S9418 / Politics GCE A-Level - Course Code: S9419	23/01/2024	Yes	Granted in full	-
06/02/2024	Learner Support funding allocated by the college 2021-22 / 2022-23	29/02/2024	Yes	Granted in full	-
06/02/2024	The employment and use of chaplains at the college	14/02/2024	Yes	Granted in full	-
15/02/2024	Current spend on IT Recruitment and Projects	-	-	-	Clock stopped 15/02/2024: Clarification sought
15/02/2024	Cleaning contract review date	12/03/2024	Yes	Granted in full	-
05/03/2024	Software used for Payroll, HR and Finance Solutions	28/03/2024	Yes	Granted in full	-
20/03/2024	Software solution(s) used to manage corporate property/assets, ownerships and occupations, lease agreements and facilities management (CAFM).	16/04/2024	Yes	Granted in full	-
28/03/2024	Current spend on IT Recruitment and Projects	-	-	-	Identical sender request to the one logged on the 15/02/24. Clarification sought
04/04/2024	Last networking (LAN, Core & Edge) refresh, and when is the next refresh planned	24/04/2024	Yes	Granted in full	-
24/04/2024	Complaints of racism filed by students	24/04/2024	Yes	Granted in full	-
30/04/2024	Delivery of BA (Hons) Social Work Studies	13/05/2024	Yes	Granted in full	-
30/04/2024	Delivery of BA (Hons) Social Work Degree Apprenticeship	13/05/2024	Yes	Granted in full	-
10/05/2024	Procurement of IT Services - Sofeware and Hardware	12/06/2024	No	Granted in full	-
22/05/2024	A-Level Grades	13/06/2024	Yes	Granted in full	-
07/06/2024	Contract covering reprographics/print arrangements	13/06/2024	Yes	Granted in full	-
14/06/2024	Staff contracts, working hours and pay	12/07/2024	Yes	Granted in full	-
02/07/2024	Capacity Paston college regarding Sixth Form students and number of students on roll 2023/24	15/07/2024	Yes	Granted in full	-

09/07/2024	Honour-based abuse and forced marriage references in courses	12/07/2024	Yes	Granted in full	-
30/07/2024	Student exclusion data from 2018/19 to 2023/24	27/08/2024	Yes	Granted in full	-
09/08/2024	Asbestos data (Paston College)	16/09/2024	Yes	Granted in full	-
21/08/2024	Information on inclusive hairstyling	02/10/2024	No	Granted in full	-
31/10/2024	Advertising of tenders for employee feedback, employee engagement and staff survey solutions	05/11/2024	Yes	Granted in full	-
31/10/2024	MFD Printers	05/11/2024	Yes	Granted in full	-
06/11/2024	MFD Printers	22/11/2024	Yes	Granted in full	-
10/11/2024	Student enrolment data 2024/25	05/12/2024	Yes	Granted in full	-
11/11/2024	Finance system / ERP system used	19/11/2024	Yes	Granted in full	-
27/11/2024	Full-time equivalent (FTE) support staff working at your college May 2024	20/12/2024	Yes	Granted in full	-
12/12/2024	Spend/Transparency data	12/12/2024	Yes	Granted in full	-
18/12/2024	Policy/procedure regarding student behaviour	18/12/2024	Yes	Granted in full	-
					Total number of requests: 28
					Internal referrals made: None